



**Policy: 5.17**

**SUBJECT:**                    **BUDGET EXPENDITURES**

**Supersedes:**                Policy 5.07 (2001)  
**Effective:**                    September 8, 2008  
**Page:**                         1 of 1  
**Approved by:**             Detroit Board of Education

**1.0 Policy**

No appropriation in the budget for any purpose or object will be deemed a mandate to spend. Appropriations will be deemed maximum authorizations to incur expenditures. The General Superintendent/designee will exercise supervision and control to ensure that program or work objectives are realized within the maximums.

The expenditure of money appropriated for school district purposes will be under the general supervision of the Chief Financial Officer and the ultimate control of the General Superintendent/designee.

Before any order or contract for improvements, supplies, or services is issued by any officer or employee of the district, it will be processed through the Contracting and Procurement Office. No such order or contract will be issued unless there is an available appropriation balance therefore. Each such order or contract will be registered when issued as an encumbrance against the appropriation from which it is payable.

**Attachments to Policy 5.17:**                None

**Legal References:**                            None

**Labor Contract References:**             None