

SUBJECT: **FACILITIES PLANNING**

Supersedes: **7.02**
Effective: **April 9, 2009**

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Approved by: **Board of Education**

1.0 Policy

In addition to the following guidelines, the Chief of Facilities Management and Auxiliary Services may develop other facilities development goals which effectuate the provisions of this policy as well as federal, state, and/or local laws and regulations.

1.1 **Facilities Inventory**

The Chief Facilities Maintenance and Auxiliary Services will be responsible for a continuous inventory of all DPS physical facilities, together with size of sites, building capacities, age of buildings, and educational completeness of buildings.

1.2 **Population and School Enrollment studies**

The Program Supervisor of Pupil Population Management will be responsible for monitoring school enrollments, and making short-term and long-term projections of membership.

1.3 **Annual Adjustments to Population Change**

The Chief of Facilities Management and Auxiliary Services will make annual recommendations to the General Superintendent/designee for adjustments of facilities to membership, which may include:

- Changes in school attendance area boundaries and pupil assignments
- Temporary facilities or alterations to buildings
- Reduction of facilities in service

1.4 **Periodic Recommendations on Major Capital Expenditures**

The Chief of Facilities Management and Auxiliary Services/designee will periodically prepare recommendations to the General Superintendent/designee for major construction, alteration, and renovation

programs requiring capital funding through bond issues or other sources outside and the annual operating budget.

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Attachments to Policy ____: **None**

See also: **7.11 Retirement of Facilities**

Legal References: **None**

Labor Contract References: **None**