



## Policy: 5.04

**SUBJECT:**                    **FUNDRAISING ACTIVITIES**

**Supersedes:**                Policy 5.14 (2001)

**Effective:**                    October 1, 2009

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**Approved by:**             Detroit Board of Education

### 1.0 Policy

Each fundraising activity must have adequate controls, reliable record-keeping, procedures for the safekeeping of cash, and proper pricing. Each fundraising activity must also be conducted in a manner that protects the participants. Along with the following general procedures applying to all fundraisers, the Department of Finance may develop other regulations to be followed in conducting fundraising activities. Schools may also develop locally-based regulations which are in accordance with this policy and the regulations published by the Department of Finance.

#### 1.1 **PRIOR APPROVAL**

In the event that a fundraiser is conducted without proper approval or in a manner deemed detrimental to the District or its students, the District may take appropriate legal and/or disciplinary action against the responsible person(s).

#### 1.2 **LOCAL SCHOOL FUNDRAISERS**

The District itself is not legally responsible for fundraising activities conducted at the local school level.

**Attachments to Policy 5.04:**            None

**Legal References:**                        None

**Labor Contract References:**            None