



**Policy: 3.15**

**SUBJECT:                    NOTIFICATION OF BOARD MEETINGS**

**Supersedes:**            BDDA  
**Effective:**                September 8, 2008  
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**Approved by:**         Detroit Board of Education

**1.0    Policy**

Public notice of all meetings, both open and closed, will be given by the Board secretary as required by law.

If a regular meeting is rescheduled, or if a regular meeting is recessed for more than 36 hours, or if a special meeting is called, notice will be posted at least 18 hours in advance of the meeting. Emergency meetings may be held without notice in accordance with the law but require a two-thirds vote of the members.

The public notice will contain the name and address of the Board, the dates, times, and places of the meetings, and a telephone number where information can be obtained. Notice will be posted at the central office and at any other places considered appropriate by the Board.

Upon written request from any person or business, a copy of the posted notices will be sent by first-class mail. If the request is made by anyone other than a newspaper publisher or radio or television station within the state, an annual charge not to exceed the reasonable estimated cost of printing and mailing notices may be made. Notices will be mailed at the same time as the public notes are posted.

Notice to Board Members

The Board secretary will notify Board members of regular meetings at least 48 hours in advance and will notify them of special meetings at least 24 hours in advance.

**Attachments to Policy 3.15:**            None

**See also:**                                    None

**Legal References:**    MCLA § 380.1201  
    MCLA § 15.261 *et seq.* (Open Meetings Act)

**Labor Contract References:**         None