

SUBJECT: **PART-TIME AND SUBSTITUTE SUPPORT STAFF
EMPLOYMENT**

Supersedes: GDE
Effective: January 8, 2009
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Approved by: Detroit Board of Education

1.0 Policy

Substitute services for support staff personnel will be maintained where it is necessary to have a pool of regular or emergency substitutes available through the school year.

The office of personnel will establish procedures for the employment and assignment of substitutes. Such procedures will be in keeping with negotiated agreements.

Services for assigning substitutes to schools will be centralized.

Attachments to Policy 7.45: None

See also: None

Legal References: MCLA § 15.501-15.512

Labor Contract References: Many negotiated agreements contain sections on arrangements for substitutes; additionally some units represent emergency substitutes in various positions – as clerical, custodial, food service, bus drivers, aides.